



## Important Information for Live Virtual Evaluation & Management Boot Camp Participants

### **What is Included with Your Purchase**

When you purchase a seat for our live virtual boot camps you get online access for one participant to the live sessions, a hard copy of our printed workbook materials and access to the recordings of the sessions. HCPro reserves the right to revoke your access if we find that you are sharing your login or any of the class information.

### **Course Materials**

You will receive a hard copy of the class materials. These will be shipped to you via UPS. If ordering on our website, please be sure to enter the physical address of where these materials should be shipped to. If you order over the phone or if you are unsure of what address we have on file, please ask the person you are speaking with to verify your address information and update accordingly or call our customer service department. Materials should arrive approximately two business days prior to the start of class.

### **Manuals Needed For Class**

**Each course participant must have their own AMA CPT 2021 Professional Edition© for class.**

If you need to order, this manual from HCPro please use the following link.

Current AMA's CPT Manual Professional Edition: <https://hcmarketplace.com/2021-cpt-pro>

The "Standard" version of the CPT manual, CPT Expert, and CPT Plus! are not acceptable for the Boot Camp course. Neither CPT Expert nor CPT Plus! are accepted for the CPC exam.

### **Virtual Boot Camp Platform**

We use GoToMeeting to present our virtual boot camps. To ensure your system supports GoToMeeting, use this link <https://support.goto.com/meeting/system-check>. We will send out access information for the class 4 business days prior to the class start and again 1 business day prior.

### **Session Recordings**

You will have access to the recordings of each class session via a password protected page on our website. You will be given the page location two business days following the first session. Recordings will be added to the page within one business day following the live session. You will have access to this page for 60 days after the final live session.

### **Continuing Education Credits**

To receive continuing education credits, you will be required to successfully complete a 40-question quiz that is based off of the content covered throughout the course. Successful completion is achieved by getting at least 80% of the multiple-choice questions correct.

### **Copyright Protection of Course Materials**

The materials used in connection with this course were custom designed by our company specifically for use in connection with this course. We have invested a tremendous amount of time, money and effort in developing, refining and maintaining these materials and they are protected by copyright laws. Course materials may not be duplicated. You may use the materials (i) in direct connection with the course or (ii) as a personal reference in your day-to-day work. No claim is asserted to any U.S. Government, American Medical Association or

### **What to Bring to Class**

We suggest that you have the following available during the class:

- Highlighter
- Notepaper
- Sticky Notes/flags
- Pen/Pencil
- AMA CPT 2021 Professional Edition
- Hardcopy of class materials

### **Contact Information**

If you have any question about the Virtual Boot Camp program, please contact:

Customer Service Phone:

(800) 650-6787

Email: [customerservice@hcpro.com](mailto:customerservice@hcpro.com)

***We Look Forward to Having You in Class!***