

Contains Time Sensitive Information – Please Read Immediately

HCPPro Risk Adjustment Documentation and Coding Boot Camp

Important Information for HCPPro Risk Adjustment Documentation and Coding Boot Camp® Course Participants

2019 Version

Directions and Hotel Information

The hotel address, phone number, URL, room rate and room rate cut-off date are posted on our web site at <http://hcmarketplace.com/risk-adjustment-documentation-coding-boot-camp>. The hotel websites give detailed directions to the hotel as well as information about the location. Please call the hotel directly to make a room reservation. Be sure to identify yourself as an HCPPro Boot Camp participant. Please be sure to make your reservation before the cut-off date. After the cut-off date, contact the hotel to determine room availability and rates.

ICD-10-CM Manual

As a part of this class, you will be working in-class exercises requiring code assignment. You will need an ICD-10-CM manual to participate in this course.

Option #1 – You can bring your own or order an ICD-10-CM manual from HCPPro, please visit our website:

<http://hcmarketplace.com/2019-icd-10-cm-expert-for-hospitals-payers>

ICD-10-CM for Hospitals – 2019

OR if you are a professional services coder, you may prefer

ICD-10-CM for Physicians – 2019

<http://hcmarketplace.com/2019-icd-10-cm-expert-for-physicians>

Option #2 – We realize that some attendees may not own a current ICD-10-CM manual therefore if you would like to borrow a ICD-10-CM manual from HCPRO for the class, we will have a limited number of manuals available. Because of the limited number available, course participants who choose to borrow a manual may have to share with another course participant. The books are signed out for the week of class and must be returned to the instructor after class on the last day. If the manual is lost, damaged, or stolen, it is the responsibility of the student to reimburse HCPRO for the manual.

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What to Bring to Class

Please bring the following to class:

- Your current ICD-10-CM manual

Course Materials

The course materials used in connection with the Risk Adjustment Documentation and Coding Boot Camp® have been specifically designed for use with this course. We have invested a tremendous amount of time, money and effort in developing, refining and maintaining these materials. As a course participant, you will receive a complete copy of our materials. However, we do not permit our materials to be used for any purpose other than in direct connection with your participation in this course or as a personal reference in your day-to-day work.

Classroom Time

Other than short breaks and lunch, we will be in class from 8:00am to 5:00pm Monday-Tuesday and from 8:00am-3:00pm on Wednesday.

In order to focus all attention on the course and to not distract other participants as well as the instructor, cell phone use during class is strictly prohibited. We will take short breaks (10-15 minutes each) throughout the day that will give participants an opportunity to make calls, use the restroom, etc.

Course Materials Copyright

All materials are copyrighted to HCPRO and cannot be duplicated without written consent.

Lunch

We will take about a 45-minute break for lunch each day. We typically provide coffee in the morning and drinks and a light snack in the afternoon, everyone is on their own for lunch. Note that many hotels do not have restaurants on-site. If you are flying to the course, we generally recommend renting a car, or investigating availability of hotel shuttle or ride share.

Dress

Business attire is not necessary. Please dress comfortably. Also, we find that the classrooms are sometimes on the cool side, even during the warmer months. You may be more comfortable if you bring a sweater or sweatshirt in case you get cold.

Cancellation and Transfer Policy

For our cancellation and transfer policy, visit our website at: <http://hcprobootcamps.com/cancellation>

Contact Information

If you have any questions about the Boot Camp program, please contact:

(800) 650-6787 phone

(800) 785-9212 fax

<http://www.hcprobootcamps.com/>

We Look Forward To Having You In Class!